MINUTES

Committee: Parish Council
Date: Tuesday, 3 November 2026
Time: 7:00pm
Venue: Community Club

Present

Cllr Catherine Fileman-Wright (Chair)
Cllr Jan Evans
Cllr Gordy Keep
Cllr Vivienne Hodges
Cllr Richard Short
Cllr Mike Jeffery
Cllr Juliane Montgomery
Cllr Rob Austin
Cllr Emily Elliott
Cllr Gemma Hampton

Also Present

Lucy Bruckner (Clerk)

PUBLIC PARTICIPATION

None

177/2026 APOLOGIES FOR ABSENCE

No apologies for absence were received from Cllrs Farrand-Rogers and Walden.

178/2026 DECLARATIONS OF INTERESTS / REQUESTS FOR DISPENSATIONS

Cllrs' Elliott and Austin declared non-pecuniary interests in the Allotment Association.

179/2026 MINUTES

It was proposed by Cllr Mike Jeffery, seconded by Cllr Hodges and **RESOLVED** to accept and sign the minutes of the meeting held on 6th October 2026 as a correct record. *LGA 1972 Sch 12 para 41(1).*

180/2026 STANDING ITEM -CLIMATE AND ECOLOGY EMERGENCY

The Council noted its Climate and Ecology Emergency Declaration and committed to embedding it across all services, activities, plans, and decisions, ensuring environmental impacts are considered and a fully integrated approach to climate change mitigation is adopted. Noted.

181/2026 COUNCILLOR REPORTS

County Councillor Report
Cllr Keeling's report is attached at Appendix 1 on page 66. Noted.

District Councillor Report
Cllr Farrand-Rogers report has not been received.

Dartmoor National Park Representative
Cllr Jeffery had no report as the authority has not met since the previous Parish Council meeting.

182/2026 MATTERS ARISING

Members were reminded of the Christmas Lights Switch-On event taking place on Saturday 28th November 2026. It was noted that volunteers are still required to assist with the event, both daytime

and evening, and councillors were encouraged to support where possible. Please email the clerk with how you can help.

It was noted that the transfer to Unity Bank has not yet been actioned but will be progressed following the clerks return from annual leave.

183/2026 CHAIRMANS DISCRETION

The Chair reminded all Councillors' to attend the Sunday 8th Remembrance Service at 11am, if possible please, to pay their respects. The parade is at the memorial and then progresses to the Church.

Peoples Emergency Meeting - Cllrs Fileman-Wright and Montgomery will attend and report at the next Parish Council meeting.

Councillors are requested to create a blog for the website. Please liaise with the clerk.

19th November – there is a meeting/seminar in the Drewe Arms in Drewsteignton on planning and development in rural communities. Cllr Keep would be interested to attend.

184/2026 OPEN SPACES REPORT

The Open Spaces monthly report had been circulated prior to the meeting and was noted. Cllr Evans made checks this morning and did not find any issues. Cllr Austin noted that the contractor has done an excellent job on grass cutting and tidying verges. Thanks to Cllr Keep for filling in holes dug by dogs in the Sentry and tidying the area around the War Memorial.

There was a dog safety incident on the Sentry last Sunday, the person affected will report the incident to the dog warden.

Cllr Evans noted that the pavement outside the White Horse has been repaired.

185/2026 CLIMATE CHANGE & ECOLOGICAL EMERGENCY WORKING GROUP

The Chair reported that approximately 1000 trees from the Woodland Trust have been delivered. The allotment group have passed on their thanks for the bank repair and removing rubbish. Cllr Keep has adjusted the allotment gate.

South West Water achieved a one star rating due to poor environmental performance and high levels of sewage pollution. Cllr Fileman-Wright proposed she writes a letter on behalf of the Parish Council expressing displeasure at the rating and urging them to improve. Seconded by Cllr Evans, carried.

186/2026 INTERNAL CONTROLS COUNCILLOR REPORT

Cllr Elliott has checked the accounts for August and September. No issues found, the accounts are all in good order.

187/2026 SCHEDULE OF PAYMENTS

The Council considered its monthly schedule of payments.

It was proposed by Cllr Evans, seconded by Cllr Elliott, and **RESOLVED** to approve the schedule of payments at appendix 2 on page 66. *LGA 1972 s150(5)*

It was proposed by Cllr Evans, seconded by Cllr Montgomery, carried unanimously and **RESOLVED** to approve the transfer of the second half precept payment into the council's higher interest account. *Financial Regulations s.6*

188/2026 CORRESPONDENCE

1. Correspondence was received and circulated prior to the meeting from South Devon Cycling Campaign regarding a proposal to install a bicycle maintenance stand in Moretonhampstead.

Councillors noted that trade from cyclists was very welcome in the town, but a safe place for this stand is important.

It was proposed by Cllr Austin, seconded by Cllr Keep, and **RESOLVED** that the clerk investigate the bike racks with South Devon Cycling Campaign to include purpose and responsibility for maintenance and public liability, whether they have contacted Teignbridge District Council regarding locating the stand in the car parks, to consider other locations that the PC is responsible for. Carried unanimously.

2. Correspondence was received and circulated prior to the meeting from Devon and Somerset Fire and Rescue Service regarding consultation on its draft Community Risk Management Plan 2027-2032.

Cllr Austin asked if the five year plan includes retaining of the Moretonhampstead fire station?

It was proposed by Cllr Short, seconded by Cllr Evans, and **RESOLVED** to delegate this to Cllr Fileman-Wright.

3. Correspondence was received and circulated prior to the meeting from Coppelia House seeking community engagement opportunities.

It was proposed by Cllr Fileman-Wright, seconded by Cllr Evans, and **RESOLVED** that Councillors accept the invitation. Cllrs' Evans and Hampton will arrange to visit Coppelia.

4. Correspondence was received and circulated prior to the meeting from Wellmoor inviting the council to participate in their volunteer fair to promote local volunteering opportunities on 9 January.

It was proposed by Cllr Fileman-Wright, seconded by Cllr Evans, and **RESOLVED** that Cllrs' Hodges and Montgomery and the clerk attend the fair. Carried unanimously.

189/2026 COMMUNITY FIRST AID COURSE

The clerk's report had been circulated with the agenda.

Cllr Hampton reported that St Johns offer a free 90 minutes wellness session, to include dealing with CPR and bleeding, for up to 12 people, there are no certificates provided. Joe Rice – charges £180 for two hours, to include how to assess problems, use of defibrillator, bleeding, choking, for up to 20 people. Can provide certificates for participants.

It was proposed by Cllr Fileman-Wright, seconded by Cllr Evans, and **RESOLVED** to support providing community first aid, paid for by a tailored service but prior to booking Cllrs Hampton and Elliott to talk to local business to gauge their interest in sponsoring the event. Clerk to liaise with Cllrs Hampton and Elliott.

190/2026 YOUTH STAKEHOLDER GROUP MEETING

The clerk's report had been circulated with the agenda. The clerk attended a recent meeting. £50 is paid to MPC for the clerk's time. There is insufficient space for teenagers to be active, and the clerk would like to investigate setting up a youth council.

It was proposed by Cllr Fileman-Wright, seconded by Cllr Austin, and **RESOLVED** to support the clerk, carried unanimously. The clerk can attend and work with the group without further requests to the Council.

191/2026 FINANCE AND POLICY COMMITTEE

The draft minutes of the Finance and Policy meeting held on 20th October had been circulated prior to the meeting.

It was proposed by Cllr Fileman-Wright, seconded by Cllr Evans, and **RESOLVED** to adopt the Disciplinary Policy. It was also resolved to review the Terms of Reference for the Staffing Committee in due course, to ensure they are consistent with this and the Grievance Policy.

It was proposed by Cllr Fileman-Wright, seconded by Cllr Evans, and **RESOLVED** to adopt the Grievance Policy.

It was proposed by Cllr Evans, seconded by Cllr Hodges, and **RESOLVED** to defer approval of the Sentry Hire Agreement to the December meeting. The clerk is to check with Unity bank on how to bank cheques, and to consider taking deposits by BACS. The Council showed some concern regarding giving up taking deposits.

192/2026 DARTMOOR NATIONAL PARK PARTNERSHIP PLAN

Cllr Fileman-Wright and Short report and a copy of the consultation had been circulated with the agenda.

It was proposed by Cllr Evans, seconded by Cllr Hodges, and agreed to the content of the points and final text and **RESOLVED** to delegate the response to the clerk, Cllr Short and the Chairman. One abstention, nine for, carried.

Cllrs' Elliott and Austin left the meeting.

193/2026 ALLOTMENT RULES REVIEW

The draft rules submitted by the Allotment Association had been circulated with the agenda.

It was proposed by Cllr Fileman-Wright, seconded by Cllr Evans, and **RESOLVED** to agree the revised rules as shown in the draft agreement. Clerk to check if there is an issue with storing signs at the allotments and to check the text regarding bonfires. Delegate final approval to Cllrs' Keep and Fileman-Wright and the clerk. Carried unanimously.

Cllr Austin returned to the meeting.

194/2026 PLANNING APPLICATIONS

Cllr Short summarised applications 0342/26 & 0343/26: New side porch and solar PV arrays on roof with access roof window. New lake deck and connecting paths. Demolition of existing and erection of new greenhouse at Hayne Old Manor, Moretonhampstead, Newton Abbot, Devon, TQ13 8SB.

It was proposed by Cllr Fileman-Wright, seconded by Cllr Evans, and **RESOLVED** to support the planning and listed building amendments. Carried unanimously. The Parish Council consider the planning applications are sensitive to the historic character of the buildings, welcome the alternative energy provision with solar panels, and note the mitigation measures to protect wildlife.

The Chair closed the meeting at 8.23pm

TO DO ACTIONS

- Clerk to make payments
- Clerk to transfer precept
- Clerk to respond to correspondence in accordance with min no 188/2026
- Clerk to action mins no. 189/2026, 190/2026, 191/2026, 192/2026 and 193/2026.
- Cllr Short to submit planning comments in the clerk's absence.

MPC Minutes 03.11.2026 Attachment no.1 – County Councillor Report (Summary)

County Councillor Richard Keeling reported that the Government has confirmed plans for a new Mayoral Strategic Authority covering Devon, Plymouth and Torbay, with a mayor expected to be elected in 2028. The new authority will have responsibilities for areas including transport, housing, skills and economic investment. Existing councils will continue to provide day-to-day local services and council boundaries will not change as a result of the devolution arrangements.

Councillor Keeling also advised that the Government has withdrawn its previous decision on local government reorganisation in Devon, Plymouth and Torbay. While reorganisation remains under consideration, a final decision has been deferred and a further update is expected in the new year. No immediate changes will be made to local government services.

Cllr Keeling has been working with the Neighbourhood Highways Officer to address reported potholes and road defects across the division and to improve preparedness for winter. Residents were encouraged to continue reporting highway issues through Devon County Council's online reporting system.

MPC Minutes 03.11.2026 Attachment no.2 – List of payments November 2026

Finance

To receive the Finance Report
On 30 October, the Accounts stood at:

Lloyds Current Account	£34,595.88	
Lloyds Deposit Account	£0	
CCLA Deposit Fund	£65,000.00	
Standing Orders		**Date Cleared**
Moretonhampstead Development Trust Office Rent	£402.17	01/10/2026
EE Limited	£18.14	01/10/2026
BT Telephone and Broadband	£40.74	15/10/2026
Direct Debit		
Microsoft 365 subscription	£12.10	26/10/2026
Mandatory Payments		
Staffing payments (Salary, pension and quarterly HMRC)	£1,957.06	30/10/2026
Card Payments		
Amazon (Gazebo Weights)	£56.10	13/10/2026
Income		
CCLA Interest	£207.97	02/10/2026
Xmas Stall Payment	£50.00	Various
Interment Payment	£273.00	Various
MDT Attendance at Youth Forum)	£50.00	21/10/2026

Invoices for payment – to consider and approve invoices for payment itemised on the Payment Schedule

Payment Method	Payee and reason	Budget	Power to spend	Net Payment	Payment inc. VAT
Bank Transfer	S Parkin *DALC Conference mileage*	EX4	Local Government (FP) Act 1962 s5	£17.60	£17.60
Bank Transfer	Clothing Your Way *Branded polo shirts*	EX4	Local Government Act 1972 s111	£49.34	£59.21

Bank Transfer	RBL Poppy Appeal *Wreath donation*	EX6	Localism Act 2011 s1	£50.00	£50.00
Bank Transfer	Teign Valley Nursery Ltd *Court Street basket refills*	EX6	Open Spaces Act 1906 s10	£325.00	£390.00
Bank Transfer	AR Rural Solutions Churchyard Grass Cut Pound & Henge Grass Cut Verges Cut	EXCEM1 EX6	Open Spaces Act 1906 s10	£850.00 £500.00	£1,350.00

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