

261103 – Item 13 – Correspondence

13.1 Summary of correspondence received over various dates from [South Devon CTC](#)

Correspondence Received - Proposed Bicycle Maintenance Stand

The Council was contacted regarding a proposal from a local cycling organisation to provide and install a bicycle maintenance stand in Moretonhampstead at no cost to the Parish Council, subject to the organisation securing its own funding approval.

Following the initial approach, the Clerk requested further information on the type of stand proposed, the preferred location, installation requirements, ongoing maintenance arrangements, timescales and any other relevant details. The organisation advised that it had recently installed a similar facility in Bovey Tracey and considered Moretonhampstead to be a suitable location as a gateway to local cycling routes, including the Wray Valley. The Square was suggested as a potential location, and it was confirmed that installation would require the stand to be fixed to the ground with four bolts.

A subsequent email advised that funding for the stand would be presented to the organisation's committee and, if approved, the stand could be obtained within approximately three weeks.

The Clerk subsequently requested further information before the November agenda publication deadline, including clarification as to whether the stand could be easily moved, as the Council removes street furniture from the Square at least twice each year to facilitate community events.

No response has been received to this request and the additional information sought by the Clerk remains outstanding.

Clerk's Note: Correspondence regarding this proposal has been ongoing since July. An indication from the Council as to whether it would support the installation of a bicycle maintenance stand in principle, subject to satisfactory details being provided, may assist in progressing discussions.



Please note, the bike storage boxes behind the stand aren't part of unit.

13.2 Correspondence received 07/10 from Devon and Somerset Fire and Rescue Service

Good afternoon,

As per the attached letter from Chief Fire Officer Gavin Ellis, we have started consultation on our draft Community Risk Management Plan and would like your feedback, please.

You can see the draft plan and link to the online survey on our website: www.dsfire.gov.uk/about-us/CRMP-2027

How you can help

Tell us what you think: We are capturing the views of people across Devon and Somerset in an online survey and would be grateful if you would be able to arrange for this to be completed, please. The closing date is 9am on Monday 4 January 2027.

Spread the word: Please also share through your networks, and I have attached a poster which includes contact details if you or others you know may be unable to respond online.

Many thanks in advance for your support.

13.3 Correspondence received 19/10 from Peninsula Care Homes

I am the Business Support Manager for Peninsula Care Homes.

I am reaching out on behalf of Coppelia House, our care home in the local area, as we are keen to strengthen our connections within the Moretonhampstead community.

As part of our commitment to supporting residents to live rich and meaningful lives, we are looking to develop relationships with local groups, organisations, volunteers and community initiatives. We believe that building strong links within the community benefits both our residents and the wider local area.

I would be grateful if you could advise on any community groups, events, noticeboards, volunteer networks, newsletters or opportunities where Coppelia House could become more involved. We would also welcome the opportunity to support local events where appropriate and explore ways of working together for the benefit of residents and the community.

I would be delighted to arrange a conversation at your convenience to discuss this further.

Thank you for your time, and I look forward to hearing from you.

Clerk's Note: The organisation has been provided with the council's Welcome Pack and advised that the request will be considered by the council.

13.4 Correspondence received 9/10 from Wellmoor

Do you need more volunteers?

Following the success of the last Volunteer Fair we are running a second fair on Saturday 9th January at The Community Club 10am -12.30am.

The aim of the fair is to give community organisations such as yourselves, who rely on volunteers, to have the opportunity to promote and discuss local volunteering opportunities with local people, face to face - a bit like volunteer speed dating!

Last year was successful in securing 6 new volunteers to help support our community services and activities. It also generated links and conversations- raising people's awareness of the need for volunteers locally and the organisations who are doing such great work to support the community. When the attending organisations were asked if it was useful and if they would like another fair- 100% said yes.

Tables will go quickly. At the last fair we learned that it is important to come in person with a display . If possible the display should have photos, leaflets/ information (whatever you can manage) and to have a friendly face there who people can talk to. The display can be free standing on the table or it can be a board leaning against the wall, as the tables will be around the edge of the room against the wall.

Do let me know if you need any support with display materials- such as printing etc.

Please let me know asap if your organisation is able to attend.

Clerk's Note: The council awarded a £60 grant towards this initiative in the first grants round. The event, originally planned for September, has been rescheduled.