



Dear Councillor,

You are summoned to attend the meeting of the Parish Council to be held at Moretonhampstead Community Centre on **Tuesday 6th October 2026 at 7.00pm**. The meeting will consider the items set out below.

Public Participation

If any members of the public wish to attend and speak at the meeting, please contact the Clerk in advance by email at clerk@moretonhampstead-pc.gov.uk or phone 01647 440041. The Clerk will explain the meeting process.

A public session will be held before the meeting to allow residents to ask questions or make comments to the Parish Council. Questions not answered at the time may receive a written response or be added to a future agenda. Public comments or questions are limited to three minutes.

AGENDA

1. PUBLIC PARTICIPATION

To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3d to 3n.

2. APOLOGIES FOR ABSENCE

To accept apologies for absence. Under Section 85 of the Local Government Act 1972 (LGA), members present should decide whether to approve the reason(s) given for absence.

3. DECLARATIONS OF INTEREST

Under the Localism Act 2011 and the Council's Code of Conduct, members must declare any interests not already registered or notified to the Monitoring Officer. Requests for dispensations should be submitted in writing to the Clerk before the meeting.

4. MINUTES

To accept as a true record the minutes of the meeting of the Parish Council held on 1st September 2026 *LGA 1972 Sch 12 para 41(1)*.

5. STANDING ITEM – CLIMATE AND ECOLOGY EMERGENCY:

To note the Council's Climate and Ecology Emergency Declaration and commit to embedding it across all services, activities, plans, and decisions, ensuring environmental impact is considered and a fully integrated approach to climate change mitigation is adopted.

6. COUNCILLOR REPORTS

To receive reports of the County Councillor, District Councillor, and the Dartmoor National Park representative if available

7. MATTERS ARISING FROM THE MINUTES

To ensure the tasks actioned at the previous meeting have been completed:

- The Council's Solicitor has amended the Heads of Terms for the toilet transfer and sent the revised version to Teignbridge District Council

8. CHAIRMAN'S DISCRETION

To note matters under the Chairman's discretion

9. OPEN SPACES REPORT

To receive the monthly report *LGA 1972 s139*

10. CLIMATE CHANGE & ECOLOGICAL EMERGENCY WORKING GROUP

To receive the monthly report

11. INTERNAL CONTROLS COUNCILLOR

To receive the report of the Internal Controls Councillor

12. SCHEDULE OF PAYMENTS

To approve the list of payments (to be tabled at the meeting) and to approve the transfer of the 2nd half precept into the council's higher interest account *LGA 1972 s150 (5)*

13. CORRESPONDENCE

To receive correspondence (attached) and to agree any response or action:

1. Correspondence received and circulated from Cllr Ed Tyldesley regarding the DCC Road Warden Scheme and a parishioner wishing to volunteer.
2. Correspondence received and circulated from Wellmoor regarding a proposal to install small QR-code plaques on one or two benches in Moretonhampstead to promote the CheckMate mental-health directory.
3. Correspondence received and circulated from Cllr Richard Keeling, acknowledging the Parish Council's letter regarding communication concerns during the recent A382 works.
4. Correspondence received and circulated from Peninsula Pensions requesting the Council to provide updated contact details for its nominated Stage 1 IDRP Appeals Officer under the Local Government Pension Scheme.
5. Correspondence received and circulated from Wellmoor inviting the Council to an in-person Social Health Youth Stakeholder meeting on Thursday 15 October to discuss findings from recent youth consultation work.
6. Correspondence received and circulated from Moretonhampstead Development Trust inviting the Council to its AGM on Thursday 8 October.
7. Correspondence received and circulated from a resident inviting councillors to attend a local screening of the People's Emergency Briefing film on 5 November at 7pm in the Parish Hall.

14. HOSPITAL UPDATE

To receive an update from Cllr Fileman-Wright (attached)

15. CHRISTMAS WORKING GROUP UPDATE

To receive an update from the Christmas working group (attached) and to agree the recommendations in the report *LGA 1972 s.145*

16. 2026/27 OBJECTIVES

To consider the attached Council's objectives for the next financial year to aid budget preparations *Local Government Finance Act 1992 s.42A*

17. PARISH COUNCIL BRANDING

To consider purchasing branded polo shirts for the Clerk *LGA 1972 s.111*

18. ALLOTMENT

To receive the allotment site visit summary

19. UNITY TRUST BANK

To receive the clerk's report (attached) and to agree the recommendations in the report

20. INTERNAL AUDIT

To review and agree the attached letter of engagement from the appointed Internal Auditor *Accounts and Audit Regulations 2015 Reg 5*

SIGNED: *Samantha Parkin* (Parish Clerk) **DATE:** 30/09/2026