



Dear Councillor,

You are summoned to attend the meeting of the Parish Council to be held at Moretonhampstead Community Centre on **Tuesday 7th July 2026 at 7.00pm**. The meeting will consider the items set out below.

Public Participation

If any members of the public wish to attend and speak at the meeting, please contact the Clerk in advance by email at clerk@moretonhampstead-pc.gov.uk or phone 01647 440041. The Clerk will explain the meeting process.

A public session will be held before the meeting to allow residents to ask questions or make comments to the Parish Council. Questions not answered at the time may receive a written response or be added to a future agenda. Public comments or questions are limited to three minutes.

AGENDA

1. PUBLIC PARTICIPATION

To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3d to 3n.

2. APOLOGIES FOR ABSENCE

To accept apologies for absence. Under Section 85 of the Local Government Act 1972 (LGA), members present should decide whether to approve the reason(s) given for absence.

3. DECLARATIONS OF INTEREST

Under the Localism Act 2011 and the Council's Code of Conduct, members must declare any interests not already registered or notified to the Monitoring Officer. Requests for dispensations should be submitted in writing to the Clerk before the meeting.

4. MINUTES

To accept as a true record the minutes of the meeting of the Parish Council held on 2nd June 2026 *LGA 1972 Sch 12 para 41(1)*.

5. STANDING ITEM – CLIMATE AND ECOLOGY EMERGENCY:

To note the Council's Climate and Ecology Emergency Declaration and commit to embedding it across all services, activities, plans, and decisions, ensuring environmental impact is considered and a fully integrated approach to climate change mitigation is adopted.

6. COUNCILLOR REPORTS

To receive reports of the County Councillor, District Councillor, Library representative, and the Dartmoor National Park representative if available

7. MATTERS ARISING FROM THE MINUTES

To ensure the tasks actioned at the previous meeting have been completed:

- The Council has submitted the Annual Governance and Accountability Return 2025/26 and commenced the Period of Public Rights

8. CHAIRMAN'S DISCRETION

To note matters under the Chairman's discretion

9. OPEN SPACES REPORT

To receive the monthly report *LGA 1972 s139*

10. CLIMATE CHANGE & ECOLOGICAL EMERGENCY WORKING GROUP

To receive the monthly report

11. INTERNAL CONTROLS COUNCILLOR

To receive the report of the Internal Controls Councillor

12. SCHEDULE OF PAYMENTS

To approve the list of payments (to be tabled at the meeting) *LGA 1972 s150 (5)*

13. CORRESPONDENCE

To receive correspondence (attached) and to agree any response or action:

1. Correspondence received and circulated from a resident expressing concerns about the current churchyard maintenance regime and advocating for a more wildlife-friendly approach.
2. Correspondence received and circulated from the Library Trustees providing an update on building repair progress and inviting councillors to visit the site.
3. Correspondence received and circulated from Correspondence received from Teignbridge District Council advising that consultation has opened on the Hackney Carriage and Private Hire Licensing Policy and inviting comments by 7 August 2026.
4. Correspondence received and circulated from Dartmoor National Park Authority notifying parish councils of the commencement of the new Local Plan process and requesting circulation of the formal notice.

14. HOSPITAL UPDATE

To receive the attached update and to agree any actions *Local Government Act 1972 s.137*

15. TOILET TASK AND FINISH GROUP UPDATE

To receive the attached update and to agree any actions

16. REVIEW OF CLERK ABSENCE CONTINGENCY PLAN

To review the Clerk Absence Contingency Plan, note the current training position, and reconfirm the councillors appointed to each role

17. CLERK'S REPORT

To receive the clerk's report

18. SUMMER BREAK

To agree to delegate powers for August break *Local Government Act 1972 s.101*

19. CLERK'S SUMMER HOURS

To approve the Clerk using accrued hours to work 3 days a week during the Summer Holidays
Employment Rights Act 1996 s.1

SIGNED: *Samantha Parkin*(Parish Clerk) **DATE:** 01/07/2026