



Dear Councillor,

You are summoned to attend the meeting of the Parish Council Open Spaces Committee to be held at the Allotments and the Parish Council Office on **Tuesday 20th May 2025 at 6.30pm**. The meeting will consider the items set out below.

Public Participation

If any members of the public wish to attend and speak at the meeting, please contact the Clerk in advance by email at clerk20@moretonhampstead-pc.gov.uk or phone 01647 440041. The Clerk will explain the meeting process.

A public session will be held before the meeting to allow residents to ask questions or make comments to the Parish Council. Questions not answered at the time may receive a written response or be added to a future agenda. Public comments or questions are limited to three minutes.

OPEN SPACES AGENDA

1. PUBLIC PARTICIPATION

To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3c to 3i

2. APOLOGIES FOR ABSENCE

To accept apologies for absence. Under Section 85 of the Local Government Act 1972, members present must decide whether the reason(s) given for a member's absence are acceptable

3. DECLARATIONS OF INTEREST

Under the Localism Act 2011 and the Council's Code of Conduct, members must declare any interests not already registered or notified to the Monitoring Officer. Requests for dispensations should be submitted in writing to the Clerk before the meeting.

4. MINUTES

To accept as a true record the minutes of the meeting held on 25 February 2025

5. STANDING ITEM – CLIMATE AND ECOLOGY EMERGENCY:

To note the Council's Climate and Ecology Emergency Declaration and commit to embedding it across all services, activities, plans, and decisions, ensuring environmental impact is considered and a fully integrated approach to climate change mitigation is adopted.

6. ALLOTMENT

To assess maintenance needs at the Allotments following a site visit, agree any actions and make a recommendation to full council

7. ANNUAL PLAY INSPECTION

To receive the annual play inspection report, agree any actions and make a recommendation to full council

8. CHURCHYARD SHED

To discuss the quotes received to repair the churchyard shed and to agree a recommendation to full council



9. SENTRY SEATING AREA

To receive an update, agree any actions and make a recommendation to full council

SIGNED: *Samantha Parkin* (Parish Clerk)

DATE: 14/05/2025