



Dear Councillor,

You are summoned to attend the meeting of the Parish Council to be held at Moretonhampstead Community Centre on **Tuesday 5<sup>th</sup> September 2023 at 7.00pm**. The meeting will consider the items set out below.

If any members of the public wish to attend and make a statement or raise a question at the meeting, they should contact the Clerk before the meeting email [clerk20@moretonhampstead-pc.gov.uk](mailto:clerk20@moretonhampstead-pc.gov.uk) or phone 01647 440041. The Clerk will then guide you with the process the meeting will take.

Before the meeting there will be a public session to enable the people of Moretonhampstead to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

---

## AGENDA

### 1. PUBLIC PARTICIPATION

To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3d to 3n.

### 2. APOLOGIES FOR ABSENCE

To accept apologies for absence. Under Section 85 of the Local Government Act 1972, members present must decide whether the reason(s) given for a member's absence are acceptable

### 3. DECLARATIONS OF INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Parish Clerk in advance of the meeting

### 4. MINUTES

To accept as a true record the minutes of the meeting of the Parish Council held on 4<sup>th</sup> July 2023  
*LGA 1972 Sch 12 para 41(1)*

### 5. COUNCILLOR REPORTS

To receive reports of the County Councillor, District Councillor and the Dartmoor National Park representative if available

### 6. MATTERS ARISING FROM THE MINUTES

To ensure the tasks actioned at the previous meeting have been completed:

- Permission was not granted for traders to trade in the Sentry
- The council working party removed the weeds in the town centre prior to carnival week

### 7. CHAIRMAN'S DISCRETION

To note matters under the Chairman's discretion

## **8. OPEN SPACES REPORT**

To receive the monthly report and to schedule an Open Spaces meeting *Open Spaces Act 1906 s.10*

## **9. CLIMATE CHANGE & ECOLOGICAL EMERGENCY WORKING GROUP**

To receive the monthly report and to consider supporting the Green Plan for Moretonhampstead (attached)

## **10. INTERNAL FINANCIAL REGULATOR**

To receive the report of the Internal Financial Regulator

## **11. SCHEDULE OF PAYMENTS**

To approve the list of payments (to be tabled at the meeting) and to note the payments made in August under delegated powers (attached) *LGA 1972 s150 (5)*

## **12. CORRESPONDENCE**

To receive correspondence (attached) and to agree any response:

1. Correspondence received and circulated from a member of the public concerned for pedestrian safety during the Dartmoor Classic cycle event
2. Correspondence received and circulated from Commonwealth War Graves Request thanking the council for its response to their request
3. Correspondence received and circulated from Devon Association of Local Councils (DALC) inviting the council to their AGM and requesting a voting representative *LGA 1972 s111*
4. Correspondence received and circulated from DALC inviting the council to send a representative to the meeting aimed at fostering a stronger and more collaborative relationship between the district council and parish councils *LGA 1972 s111*
5. Correspondence received and circulated from Cllr Mike Joyce asking if the council would support resurrecting Teignbridge Association of Local Councils (TALC) *LGA 1972 s111*
6. Correspondence received and circulated from Teignbridge District Council requesting the council complete the Rural Affordable Homes in Teignbridge Survey *LGA 1972 s111*

## **13. CODE OF CONDUCT**

To accept the changes to the Code of Conduct in accordance with Teignbridge District Councils' Code of Conduct

## **14. QUEENS ROAD UPDATE**

To receive the Queens Road update and to consider contributing towards the road repairs *GPOC*

## **15. POLICE ADVOCATE**

To consider appointing a Police Advocate to improve communication between the council and local *Police Crime and Disorder Act 1998 s.17*

## **16. HIGHWAYS WORKING GROUP UPDATE**

To receive an update from the Highways working group and to agree to the Highways working group continuing with the proposals in the attached report

## **17. BOWRING LIBRARY**

To agree to write a letter of support for the Bowring Library building to the authorities listed in the attached letter *GPOC*

## **18. FINANCE AND POLICY COMMITTEE RECOMMENDATIONS**

To receive the draft minutes of the meeting of the Finance & Policy committee held on 21st March 2023 (attached) and to agree the following recommendations:

1. Recommendation to full council to hold a community consultation regarding the lengthsman on Saturday 14th October.
2. Recommendation to full council regarding awarding the second round of grants (attached)

## **19. HOUSING NEEDS REPORT**

To receive the completed Housing Needs Report

## **20. CHRISTMAS WORKING GROUP UPDATE**

To receive an update from the Highways working group

**SIGNED:** *Samantha Parkin* (Parish Clerk) **DATE:** 25/08/2023