



Dear Councillor,

You are summoned to attend the meeting of the Parish Council to be held at Moretonhampstead Community Centre on **Tuesday 3rd September 2024 at 7.00pm**. The meeting will consider the items set out below.

If any members of the public wish to attend and make a statement or raise a question at the meeting, they should contact the Clerk before the meeting email clerk20@moretonhampstead-pc.gov.uk or phone 01647 440041. The Clerk will then guide you with the process the meeting will take.

Before the meeting there will be a public session to enable the people of Moretonhampstead to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

AGENDA

1. PUBLIC PARTICIPATION

To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3d to 3n.

2. APOLOGIES FOR ABSENCE

To accept apologies for absence. Under Section 85 of the Local Government Act 1972, members present should decide whether to approve the reason(s) given for absence.

3. DECLARATIONS OF INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Parish Clerk in advance of the meeting

4. MINUTES

To accept as a true record the minutes of the meeting of the Parish Council held on 2nd July 2024
LGA 1972 Sch 12 para 41(1)

5. STANDING ITEM – CLIMATE AND ECOLOGY EMERGENCY:

To note the Council Declaration and to embed the Climate and Ecology Emergency Declaration across all Council services, activities, plans and other relevant work, considering the environmental impact of decisions, ensuring a fully integrated approach to mitigating the impact of climate change.

6. COUNCILLOR REPORTS

To receive reports of the County Councillor, District Councillor, and the Dartmoor National Park representative if available

7. MATTERS ARISING FROM THE MINUTES

To ensure the tasks actioned at the previous meeting have been completed:

- The clerk has consulted the community on the future of the phone box
- The Council's contractors, Tomlinson's Trees have terminated their contract. Volunteers have been cutting the churchyard. The clerk is writing a tender to present to the council in October

8. CHAIRMAN'S DISCRETION

To note matters under the Chairman's discretion

9. OPEN SPACES REPORT

To receive the monthly report

10. CLIMATE CHANGE & ECOLOGICAL EMERGENCY WORKING GROUP

To receive the monthly report and the Waste Silage Wrap in East Dartmoor report.

11. INTERNAL CONTROLS COUNCILLOR

To receive the report of the Internal Controls Councillor

12. SCHEDULE OF PAYMENTS

To approve the list of payments (to be tabled at the meeting) and to note the payments made in August under delegated powers *LGA 1972 s150 (5)*

13. CORRESPONDENCE

To receive correspondence (attached) and to agree any response or action:

1. Correspondence received and circulated from a resident requesting the council considers providing a seat on the Wray Valley Trail between Moretonhampstead and Lustleigh
2. Correspondence received and circulated from Ron Bailey MP requesting the council reconsiders supporting the campaign to improve the safety of lithium batteries
3. Correspondence received and circulated from Citizens Advice sharing their Quarter 1 Report
4. Correspondence received and circulated from Moretonhampstead Information Centre requesting the council meet with them to discuss the future of the Centre
5. Correspondence received and circulated from Chagford Community Trust informing the council of funding available for community projects in the parish
6. Correspondence received and circulated from DALC inviting the council to its AGM
7. Correspondence received and circulated from DCC Neighbourhood Highways Officer reminding the council of DCC's communication policy
8. Correspondence received and circulated from a member of the public regarding the cutting of the Wray Valley Trail hedge
9. Correspondence received from NEDCare updating the council

14. PHONE BOX

To receive the community suggestions and to consider the future purpose of the phone box

15. HIGHWAYS WORKING GROUP UPDATE

To receive the objectives and UKSPF Towns Fund grant application (attached) submitted by the Highways working group under delegated powers and to agree:

1. to proceed with the application or withdraw the application
2. the Shopfront Scheme Winter 2024/5 Guidance Note and Grant Application form

16. OPEN SPACES COMMITTEE RECOMMENDATIONS

To receive the draft minutes of the meeting of the Open Spaces committee on 16th July 2024 (attached) and to agree the following recommendation:

1. Recommendation to replace one bench (in the sentry) with a recycled plastic bench, tanalised and repair the remaining benches with the old bench.

17. FINANCE AND POLICY COMMITTEE RECOMMENDATIONS

To receive the draft minutes of the meeting of the Finance & Policy committee held on 20th August 2024 (attached) and to agree the following recommendations:

1. Recommendation to stay with Lloyds Bank and stop accepting cheques because of the fees charged by Lloyds.

2. Recommendation to adopt the Biodiversity policy.
3. Recommendation to award the following grants:
 - a. Moretonhampstead Community Swimming Pool - £182.00
 - b. Flag Project (MDT) - £250.00
 - c. Parish Hall - £400.00
 - d. Youth Club - £400 if supporting documentation is receivedTotal Awarded £1,232.00
4. Recommendation to accept the quote for grass mats and to make provision for the other repairs in each future budgets.

18. EXTERNAL AUDITOR REPORT

To receive the Report and Certificate of the external auditor (PKF Littlejohn LLP) for the financial year ended 31 March 2024 (attached) and to note the publication of the Notice of Conclusion of Audit by 30th September 2024.

19. ALLOTMENT RULES

To approve the two additional allotment rules (highlighted in red) regarding waste soil and fruit trees

20. VE DAY

To receive the VE Day Anniversary Guide and to consider taking part in the 80th Anniversary celebrations

21. 20mph CAMPAIGN

To receive the responses to the Chair's letter to towns and parishes within Dartmoor National Park (attached) and to agree the next steps

SIGNED: *Samantha Parkin* (Parish Clerk) **DATE:** 22/08/2024