



Dear Councillor,

You are summoned to attend the meeting of the Parish Council to be held at Moretonhampstead Community Centre on **Tuesday 1<sup>st</sup> October 2024 at 7.00pm**. The meeting will consider the items set out below.

If any members of the public wish to attend and make a statement or raise a question at the meeting, they should contact the Clerk before the meeting email [clerk20@moretonhampstead-pc.gov.uk](mailto:clerk20@moretonhampstead-pc.gov.uk) or phone 01647 440041. The Clerk will then guide you with the process the meeting will take.

Before the meeting there will be a public session to enable the people of Moretonhampstead to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

---

## AGENDA

### 1. PUBLIC PARTICIPATION

To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3d to 3n.

### 2. APOLOGIES FOR ABSENCE

To accept apologies for absence. Under Section 85 of the Local Government Act 1972, members present should decide whether to approve the reason(s) given for absence.

### 3. DECLARATIONS OF INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Parish Clerk in advance of the meeting

### 4. MINUTES

To accept as a true record the minutes of the meeting of the Parish Council held on 3<sup>rd</sup> September 2024 *LGA 1972 Sch 12 para 41(1)*

### 5. STANDING ITEM – CLIMATE AND ECOLOGY EMERGENCY:

To note the Council Declaration and to embed the Climate and Ecology Emergency Declaration across all Council services, activities, plans and other relevant work, considering the environmental impact of decisions, ensuring a fully integrated approach to mitigating the impact of climate change.

### 6. COUNCILLOR REPORTS

To receive reports of the County Councillor, District Councillor, and the Dartmoor National Park representative if available

### 7. MATTERS ARISING FROM THE MINUTES

To ensure the tasks actioned at the previous meeting have been completed:

- The allotment's shared boundary owner had an independent tree survey conducted by the Woodland Trust, confirming the trees do not have ash dieback.
- The Chair has written to supportive towns and parishes within Dartmoor National Park, confirming that the next step for the 20mph speed limit is to raise the issue during the public speaking segment at the DNPA meeting on 6th December
- The council held a coffee morning on 28<sup>th</sup> September to discuss the emergency plan with the community

- The council is holding a churchyard volunteer day on 5<sup>th</sup> October

## **8. CHAIRMAN'S DISCRETION**

To note matters under the Chairman's discretion

## **9. OPEN SPACES REPORT**

To receive the monthly report

## **10. CLIMATE CHANGE & ECOLOGICAL EMERGENCY WORKING GROUP**

To receive the monthly report and the Community Environment Group Meeting report.

## **11. INTERNAL CONTROLS COUNCILLOR**

To receive the report of the Internal Controls Councillor

## **12. SCHEDULE OF PAYMENTS**

To approve the list of payments (to be tabled at the meeting) *LGA 1972 s150 (5)*

## **13. CORRESPONDENCE**

To receive correspondence (attached) and to agree any response or action:

1. Correspondence received and circulated from successful grant applicants
2. Correspondence received and circulated from Teignbridge CVS acknowledging the council's nomination
3. Correspondence received and circulated from the Director of Estates NHS Devon replying to the council's letter
4. Correspondence received and circulated from Teignbridge District Council consulting the council on its 5-year strategy
5. Correspondence received and circulated from Moretonhampstead Development Trust regarding the upcoming office lease renewal
6. Correspondence received and circulated from Teignbridge District Council regarding its consultation on the draft statement of principles as required under the Gambling Act 2005

## **14. OPEN SPACES TENDER**

To receive the two open spaces tender options and

1. To agree the tender approach to advertise: Option 1 - tight and tidy, or Option 2 – balanced
2. To decide whether to advertise only Contracts 1 and 4, or include Contracts 2, 3, and 5, expiring in June 2025

## **15. HIGHWAYS WORKING GROUP UPDATE**

To receive an update from the Highways working group (attached) and to agree the recommendations in the report

## **16. CHRISTMAS WORKING GROUP UPDATE**

To receive an update from the Christmas working group (attached)

## **17. 2025/26 OBJECTIVES**

To consider the attached Council's objectives for the next financial year to aid budget preparations  
*Local Government Finance Act 1992 s49A*

## **18. TRAINING**

To agree to the clerk attending DCC funded Chapter 8 training on 25<sup>th</sup> October in Broadhempston

## **19. RURAL VILLAGE SERVICES GROUP**

To receive the attached clerks report and to consider joining the Rural Village Services Group

**SIGNED:** *Samantha Parkin* (Parish Clerk) **DATE:** 25/09/2024