



Dear Councillor,

You are summoned to attend the meeting of the Parish Council Finance and Policy Committee to be held at the Parish Council Office on **Tuesday 19th November 2024 at 10.00am**. The meeting will consider the items set out below.

If any members of the public wish to attend and make a statement or raise a question at the meeting, they should contact the Clerk before the meeting email clerk20@moretonhampstead-pc.gov.uk or phone 01647 440041. The Clerk will then guide you with the process the meeting will take.

Before the meeting there will be a public session to enable the people of Moretonhampstead to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

FINANCE AND POLICY AGENDA

1. PUBLIC PARTICIPATION

To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3c to 3i.

2. APOLOGIES FOR ABSENCE

To accept apologies for absence. Under Section 85 of the Local Government Act 1972, members present must decide whether the reason(s) given for a member's absence are acceptable.

3. DECLARATIONS OF INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Parish Clerk in advance of the meeting.

4. MINUTES

To accept as a true record the minutes of the meeting held on 20 August 2024.

5. STANDING ITEM – CLIMATE AND ECOLOGY EMERGENCY:

To note the Council Declaration and to embed the Climate and Ecology Emergency Declaration across all Council services, activities, plans and other relevant work, considering the environmental impact of decisions, ensuring a fully integrated approach to mitigating the impact of climate change.

6. Q2 BUDGET REPORT

To receive the Q2 budget report for the current financial year (report attached).

7. BUDGET AND PRECEPT

To consider the first draft budget and precept demand for the financial year 2025/26 and to agree the recommendation to the full council (draft budget attached)

8. SHARED PROSPERITY FUND

To consider the use of reserves to fund the shop improvement grants and traffic study prior to reclaiming the funds from Teignbridge District Council and to agree a recommendation to the full council

9. DISCIPLINARY AND GRIEVANCE POLICY

To review the Disciplinary and Grievance Policy (attached) and to agree a recommendation to the full Council

10. RESERVES POLICY

To consider the draft Reserves Policy (attached) and to agree a recommendation to the full council

11. GRANT APPLICATION

To consider the grant application and to agree a recommendation to the full Council (summary attached)

SIGNED: *Samantha Parkin* (Parish Clerk)

DATE: 13/11/2024