



Dear Councillor,

You are summoned to attend the meeting of the Parish Council to be held at Moretonhampstead Community Centre on **Tuesday 7th November 2023 at 7.00pm**. The meeting will consider the items set out below.

If any members of the public wish to attend and make a statement or raise a question at the meeting, they should contact the Clerk before the meeting email clerk20@moretonhampstead-pc.gov.uk or phone 01647 440041. The Clerk will then guide you with the process the meeting will take.

Before the meeting there will be a public session to enable the people of Moretonhampstead to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

AGENDA

1. PUBLIC PARTICIPATION

To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3d to 3n.

2. APOLOGIES FOR ABSENCE

To accept apologies for absence. Under Section 85 of the Local Government Act 1972, members present should decide whether to approve the reason(s) given for absence.

3. DECLARATIONS OF INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Parish Clerk in advance of the meeting

4. MINUTES

To accept as a true record the minutes of the meeting of the Parish Council held on 3rd October 2023 *LGA 1972 Sch 12 para 41(1)*

5. COUNCILLOR REPORTS

To receive reports of the County Councillor, District Councillor, and the Dartmoor National Park representative if available

6. MATTERS ARISING FROM THE MINUTES

To ensure the tasks actioned at the previous meeting have been completed:

- The shared Allotment boundary owner is happy for the council to trim the hedge on the allotment side only. The ash trees will be felled shortly.
- The clerk has contacted the Highways Officer to arrange the Ford Street speed checks.

7. CHAIRMAN'S DISCRETION

To note matters under the Chairman's discretion

8. OPEN SPACES REPORT

To receive the monthly report *Open Spaces Act 1906 s.10*

9. CLIMATE CHANGE & ECOLOGICAL EMERGENCY WORKING GROUP

To receive the monthly report

10. INTERNAL FINANCIAL REGULATOR

To receive the report of the Internal Financial Regulator

11. SCHEDULE OF PAYMENTS

To approve the list of payments (to be tabled at the meeting) *LGA 1972 s150 (5)*

12. CORRESPONDENCE

To receive correspondence (attached) and to agree any response:

1. Correspondence received and circulated from a Unit Occupier at Old Gales Saw Mills requesting the council support an application to Devon County Council for double yellow lines
2. Correspondence received and circulated from Teignbridge District Council inviting the council to its budget consultation.
3. Correspondence received and circulated from ACTion on Climate in Teignbridge, Carbon Cutters coordinator informing the council about Carbon Cutter volunteers.
4. Correspondence received and circulated from Devon and Somerset Fire and rescue service asking the Council to complete the consultation about the level of precept for the fire and rescue service
5. Correspondence received and circulated from Rt Hon. Mel Stride MP updating the council on the Bowring Library building
6. Correspondence received and circulated from Libraries Unlimited sending the council its 2022/23 annual report

13. LAND REGISTRY UPDATE

To receive the land registry update and to consider proceeding with the application for the Square

14. EXTERNAL AUDITOR REPORT

To receive the Report and Certificate of the external auditor (PKF Littlejohn LLP) for the financial year ended 31 March 2023 (attached) and to note the publication of the Notice of Conclusion of Audit by 30th September 2023.

15. FINANCE AND POLICY COMMITTEE RECOMMENDATIONS

To receive the draft minutes of the meeting of the Finance and Policy committee held on 17th October 2023 (attached) and to agree the following recommendations:

1. Recommendation to full council to approve the draft Employer Pensions Discretion policy.
2. Recommendation to full council to approve the draft Reserves policy and review the policy in March.
3. Recommendation to full council to approve the draft Internal Controls Checklist.
4. Recommendation to full council to:
 - i) Accept charges and continue with the current service as there are no viable alternatives.
 - ii) Start to be clearer about what the sentry bin emptying service costs the council and ask the public to take their litter home so that the council can use the money on better things for the community.
 - iii) Investigate collaboration with other parish councils.

16. MEETING OF TEIGNBRIDGE DISTRICT COUNCIL AND PARISH/TOWN COUNCILS

To receive Cllr Warner's report

17. COMMUNITY CONSULTATION

To receive feedback collated from the community consultation and to agree any actions

18. BOVEY TOWN COUNCIL VISIT

To receive Cllr Fileman-Wright's report and consider the proposals within the report

19. CAR PARK CHARGES

To agree to write to TDC before they set their car parking charges for 2024/25

20. FORD STREET SPEED CHECKS

To receive correspondence from the Neighbourhood Highways Officer and the Highways Development Management Officer for the Dartmoor National Park planning area and to agree any response

21. DEVON'S BEST CHURCHYARD COMPETITION

To receive the report from the Devon's Best Churchyard Competition judges

SIGNED: *Samantha Parkin*(Parish Clerk) **DATE:** 01/11/2023