



Dear Councillor,

You are summoned to attend the meeting of the Parish Council to be held at Moretonhampstead Community Centre on **Tuesday 5th November 2024 at 7.00pm**. The meeting will consider the items set out below.

If any members of the public wish to attend and make a statement or raise a question at the meeting, they should contact the Clerk before the meeting email clerk20@moretonhampstead-pc.gov.uk or phone 01647 440041. The Clerk will then guide you with the process the meeting will take.

Before the meeting there will be a public session to enable the people of Moretonhampstead to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

AGENDA

1. PUBLIC PARTICIPATION

To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3d to 3n.

2. APOLOGIES FOR ABSENCE

To accept apologies for absence. Under Section 85 of the Local Government Act 1972, members present should decide whether to approve the reason(s) given for absence.

3. DECLARATIONS OF INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Parish Clerk in advance of the meeting.

4. MINUTES

To accept as a true record the minutes of the meeting of the Parish Council held on 1st October 2024 *LGA 1972 Sch 12 para 41(1)*.

5. STANDING ITEM – CLIMATE AND ECOLOGY EMERGENCY:

To note the Council Declaration and to embed the Climate and Ecology Emergency Declaration across all Council services, activities, plans, and other relevant work, considering the environmental impact of decisions, ensuring a fully integrated approach to mitigating the impact of climate change.

6. COUNCILLOR REPORTS

To receive reports of the County Councillor, District Councillor, and the Dartmoor National Park representative if available

7. MATTERS ARISING FROM THE MINUTES

To ensure the tasks actioned at the previous meeting have been completed:

- The Chairman has written to Moretonhampstead Development Trust regarding the office lease renewal.
- The clerk and one other have attended the Signing, Lighting and Guarding course.

8. CHAIRMAN'S DISCRETION

To note matters under the Chairman's discretion

9. OPEN SPACES REPORT

To receive the monthly report

10. CLIMATE CHANGE & ECOLOGICAL EMERGENCY WORKING GROUP

To receive the monthly report.

11. INTERNAL CONTROLS COUNCILLOR

To receive the report of the Internal Controls Councillor

12. SCHEDULE OF PAYMENTS

To approve the list of payments (to be tabled at the meeting) and to approve the transfer of the second half precept into the council's higher interest account *LGA 1972 s150 (5)*

13. CORRESPONDENCE

To receive correspondence (attached) and to agree any response or action:

1. Correspondence received and circulated from Teignbridge District Council confirming the timeframe for its 5-year strategy survey.
2. Correspondence received and circulated from Devon Association of Local Councils inviting the council to meet the leader of Devon County Council on 26th November.
3. Correspondence received and circulated from Devon Wildlife Trust inviting the council to reserve a free tree for the parish.
4. Correspondence received and circulated from Devon and Somerset Fire and Rescue Service requesting the council complete its annual precept consultation.
5. Correspondence received and circulated from District Cllr David Palethorpe inviting the council to respond to the Consultation on the Future of Public Toilet Provision.

14. OPEN SPACES COMMITTEE MINUTES

To receive the draft minutes of the meeting of the Open Spaces committee on 15th October 2024 (attached) and to agree the following recommendations:

1. Recommendation to stick with the cutting plan as proposed in the balanced tender.
2. Recommendation to accept the terms and conditions with the suggested amendments.

15. HIGHWAYS WORKING GROUP UPDATE

To receive an update from the Highways working group (attached)

16. VE DAY WORKING GROUP UPDATE

To receive an update from the VE Day working group (attached)

17. CHURCHYARD MEMORIAL INSPECTION

To receive the clerk's report (attached) and to consider appointing FJ Stevens Monumental Mason to conduct the inspections.

18. MORETONHAMPSTEAD HOSPITAL UPDATE

To receive the Chairman's report

SIGNED: *Samantha Parkin* (Parish Clerk) **DATE:** 23/10/2024