



Dear Councillor,

You are summoned to attend the meeting of the Parish Council to be held at Moretonhampstead Community Centre on **Monday 4th November 2025 at 7.00pm**. The meeting will consider the items set out below.

Public Participation

If any members of the public wish to attend and speak at the meeting, please contact the Clerk in advance by email at clerk20@moretonhampstead-pc.gov.uk or phone 01647 440041. The Clerk will explain the meeting process.

A public session will be held before the meeting to allow residents to ask questions or make comments to the Parish Council. Questions not answered at the time may receive a written response or be added to a future agenda. Public comments or questions are limited to three minutes.

AGENDA

1. PUBLIC PARTICIPATION

To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3d to 3n.

2. APOLOGIES FOR ABSENCE

To accept apologies for absence. Under Section 85 of the Local Government Act (LGA) 1972, members present should decide whether to approve the reason(s) given for absence.

3. DECLARATIONS OF INTEREST

Under the Localism Act 2011 and the Council's Code of Conduct, members must declare any interests not already registered or notified to the Monitoring Officer. Requests for dispensations should be submitted in writing to the Clerk before the meeting.

4. MINUTES

To accept as a true record the minutes of the meeting of the Parish Council held on 6th October 2025 *LGA 1972 Sch 12 para 41(1)*.

5. STANDING ITEM – CLIMATE AND ECOLOGY EMERGENCY:

To note the Council's Climate and Ecology Emergency Declaration and commit to embedding it across all services, activities, plans, and decisions, ensuring environmental impact is considered and a fully integrated approach to climate change mitigation is adopted.

6. COUNCILLOR REPORTS

To receive reports of the County Councillor, District Councillor, and the Dartmoor National Park representative if available

7. MATTERS ARISING FROM THE MINUTES

To ensure the tasks actioned at the previous meeting have been completed:

- The Casual Vacancy has been advertised.
- The Hospital meeting has been arranged for November 5th at 7pm
- Parish Online has been instructed to transfer the domain name and create a new website

8. CHAIRMAN'S DISCRETION

To note matters under the Chairman's discretion

9. OPEN SPACES REPORT

To receive the monthly report *Open Spaces Act 1906 s.10*

10. CLIMATE CHANGE & ECOLOGICAL EMERGENCY WORKING GROUP

To receive the monthly report

11. INTERNAL CONTROLS COUNCILLOR

To receive the report of the Internal Controls Councillor *Accounts and Audit Regulations 2015 Regulation 3*

12. SCHEDULE OF PAYMENTS

To approve the list of payments (to be tabled at the meeting) *LGA 1972 s150 (5)*

13. CORRESPONDENCE

To receive correspondence (attached) and to agree any response or action:

1. Correspondence received and circulated from Teignbridge Archaeological Society requesting to work together to deliver community benefits through archaeology, heritage, and education.
2. Correspondence received and circulated from Devon Communities Together inviting the council to its AGM
3. Correspondence received and circulated from the Dartmoor Partnership Board inviting the council to its Better for Communities Stakeholder Workshop
4. Correspondence received and circulated from Citizens Advice – Q2 report
5. Correspondence received and circulated from Devon and Somerset Fire and Rescue Service inviting the council to take part in its annual precept survey

14. HIGHWAYS WORKING GROUP UPDATE

To receive an update from the Highways working group (attached) and to agree the recommendations in the report

15. CCTV

To receive the Clerk's report

16. MEMORIAL INSPECTIONS

To receive the clerk's report and to agree to request F.J. Stevens to return to carry out remedial works.

17. STAFFING COMMITTEE

To appoint one additional member to the Staffing Committee

18. TERRORISM (PROTECTION OF PREMISES) ACT 2025

To note the attached update on implications for Parish Council events and risk assessments.

19. PUBLIC SECTOR DEPOSIT FUND

To note that the new CCLA Public Sector Deposit Fund account has been opened and to approve the transfer of funds currently held in the Lloyds savings account to the new account.

SIGNED: *Samantha Parkin* (Parish Clerk) **DATE:** 24/10/2025