



MINUTES

Committee: Parish Council
Date: Tuesday, 3 October 2023
Time: 7:00pm
Venue: Community Club

Present

Cllr Fileman-Wright
Cllr Mike Jeffery
Cllr John Farrand-Rogers (arrived at 7.05pm)
Cllr Rob Austin
Cllr David Bridger
Cllr Jan Evans
Cllr Chris Walden
Cllr Richard Short

Also Present

Samantha Parkin (Clerk)
County Councillor Brook
One member of the public

PUBLIC PARTICIPATION

159/2023 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs Hampton, Hodges, Keep and Warner.

160/2023 DECLARATIONS OF INTERESTS / REQUESTS FOR DISPENSATIONS

Declarations of interest were received from Cllr Fileman-Wright, Cllr Jeffery and Cllr Short for min no. 162/2023 regarding an application received from Wellmoor for County Councillor Brooks Locality budget. No requests for dispensation were received. *Localism Act 2011 (sections 26-37 and Schedule 4)*

161/2023 MINUTES

It was proposed by Cllr Evans, seconded by Cllr Farrand-Rogers, and **resolved to accept and sign** the minutes of the meeting held on 5th September 2023 as a correct record. There were 3 abstentions. *LGA 1972 Sch 12 para 41(1)*

162/2023 COUNCILLOR REPORTS

County Councillor Report

County Councillor Brook updated the council on the Bowring Library building; the County Council are in the process of getting a works team to sort out the water ingress. Cllr Brook understands that the trustees have until the end of the year to sign for the building.

He also updated the council on the future of mobile libraries; as reported at last month's meeting, the County Council have proposed the closing down of the mobile library service. The proposal came before the Corporate Scrutiny committee where there was a long discussion and a lot of representation from Torridge, West Devon who presented a big petition to the committee. It was brought to the committee's attention that the cost to lend out a book from the mobile library costs the

council between £8 and £9 per issue and there is falling footfall. Cllr Brook suggested trialling a smaller mobile van but there is considerable cost to adapt the vehicles so this will not be taken forward.

Cllr Brook had previously circulated Wellmoor's grant request for the Men in Shed project and asked if the council thought the project will benefit the wider community. Cllr Jeffery summarised the project. The council thought that there is a lot of community interest in the project which is aimed at benefitting the community as a whole. The council suggested that Cllr Brook should ask Wellmoor who they estimate the project will reach and the timing of the need for funding. It was noted that once the approvals have gone through Wellmoor will call a public meeting to discuss the project.

County Councillor Brook left the meeting at 7.27pm.

District Councillor Report

District Councillor Farrand-Rogers reported that he had tabled a question for the next full council meeting on waste collection and in particular garden waste collection. He noted that the District Council is on the point of buying new refuse collection vehicles because the current vehicles are coming to the end of their life.

He noted that the parish council was due to have a visit from a District councillor for the Chudleigh Ward. The council will also have visits from the Executive member responsible for car parks and the Executive member responsible for housing who is in charge of the council housing programme.

Dartmoor National Park Representative

Cllr Jeffery had nothing to report.

163/2023 MATTERS ARISING

It was noted the clerk had attended the Devon Association of Local Council's AGM.

164/2023 CHAIRMANS DISCRETION

The Chairman noted that if councillors would like to add items to the agenda, they must let the clerk know at least 8 clear days before the meeting.

165/2023 OPEN SPACES REPORT

The Open Spaces monthly report had been circulated prior to the meeting. The report was noted and is attached at appendix 1 on page 62.

166/2023 CLIMATE CHANGE & ECOLOGICAL EMERGENCY WORKING GROUP

Cllr Fileman-Wright informed the council that Moretonhampstead Development Trust had applied for a grant from South West Water and had received £1,850 for the development of the wet meadow which will allow them to put in safe access, a display area, and an interpretation board.

This month's Green Tip focussed on Halloween; the working group has a plan for a number of green tips including plastic bottles saved through refill schemes

The clerk and Chairman are due to meet Bovey Tracy Town Council's climate group to hear the work they have been doing on the climate emergency.

167/2023 INTERNAL FINANCIAL REGULATOR REPORT

Cllr Bridger had checked the accounts for August. The Chairman noted that the External Auditor's report had been received.

168/2023 SCHEDULE OF PAYMENTS

The Council considered its monthly schedule of payments.

It was proposed by Cllr Jeffery, seconded by Cllr Evans, and **resolved to approve** the schedule of payments at appendix 2 on page 62. There was one abstention. *LGA 1972 s150(5)*

It was proposed by Cllr Farrand-Rogers, seconded by Cllr Bridger, and **resolved to authorise** a direct debit to be set up to pay the Information Commissioners Office. LGA 1972 s111

169/2023 CORRESPONDENCE

Correspondence was received and circulated prior to the meeting from Okehampton District Community Transport Group requesting the council considers the Ring & Ride and Community Car Services in the Parish Precept.

It was proposed by Cllr Fileman-Wright, seconded by Cllr Evans, and **resolved to** reply to the group thanking them for writing to the council and to pass their details onto MDT, Wellmoor and NEDcare. There was one abstention. *Transport Act 1985 s.106*

Correspondence was received and circulated prior to the meeting from Rt Hon. Mel Stride MP replying to the council's letter regarding Moretonhampstead Library provision. The correspondence was noted.

Correspondence was received and circulated prior to the meeting from Rt Hon. Mel Stride MP replying to the council's letter regarding the Dartmoor Classic safety concern. The correspondence was noted. The Clerk noted that the Police are hoping to set up a meeting with the organisers and the council next February.

Correspondence was received and circulated prior to the meeting from Teignbridge District Council informing councillors of an opportunity to apply for the position of Town/Parish Representative on the Standards Sub-committee. It was noted that the deadline for applying had passed.

Correspondence was received and circulated prior to the meeting from Slow Ways inviting the council to take part in the creation of Slow Ways.

It was proposed by Cllr Fileman-Wright, seconded by Cllr Austin, and **resolved to thank** Slow Ways for the invitation, note the initiative and pass on the details to a local walking group who might be interested in helping with the project. *Local Government Act 1972 s.144*

170/2023 COMMUNITY CONSULTATION

The draft community consultation presentation had been circulated with the agenda. The clerk is investigating an online option for anyone who can't make the consultation.

It was proposed by Cllr Evans, seconded by Cllr Walden, and **resolved to accept** the questions as drafted. There was one abstention. *Local Government Act 1972 s.111*

It was proposed by Cllr Short, seconded by Cllr Evans, and **resolved to delegate** the authority to make any further changes should we need to the Chair and the clerk.

171/2023 BOWRING LIBRARY

Cllr Farrand-Rogers reported that the trustees had met with the county council representative, Mr Allan. The meeting was positive, and the county council representative confirmed that DCC would like the library service back in the premises.

Cllr Fileman-Wright thought that it was important to encourage the community to use the library.

172/2023 OPEN SPACES COMMITTEE RECOMMENDATIONS

The draft minutes of the Open Spaces committee meeting held on 19th September had been circulated prior to the meeting.

The Clerk had met with a Wicksteed representative, to enquire about the Head Impact Criterion (HIC) test. The representative explained that the matting is in place to prevent head trauma and not broken bones. The matting used in the playground is basic and the representative recommended replacing it with Eco-Tumble which is made from shredded recycled tyres.

Cllr Austin had made enquiries with Teignbridge District Councils Play Area Project Officer who advised that the matting in the playground should last between 15 and 25 years but is only guaranteed between 2-5 years, the officer had made recommendations and sent a report to the clerk.

It was proposed by Cllr Fileman-Wright, seconded by Cllr Farrand-Rogers, and **resolved that** the clerk investigates the cost of replacing the matting to modern standards and the cost of the HIC test.

Cllr Short had concerns about what land the possessory title would cover; is the pavement and light included in the title? Cllr Short also noted that the previous statutory declaration might not be useable.

It was proposed by Cllr Fileman-Wright and seconded by Cllr Farrand-Rogers, to continue to investigate the land registry application for the Square.

Cllr Evans proposed an amendment to add the words 'the legalities to enable the council to proceed with'. Cllr Fileman-Wright and Cllr Farrand Rogers were happy to accept the amendment.

It was proposed by Cllr Fileman-Wright, seconded by Cllr Farrand-Rogers, and **resolved to continue** to investigate the legalities to enable the council to proceed with the land registry application for the square.

It was proposed by Cllr Austin, seconded by Cllr Evans, and **resolved to wait** for the churchyard path work to be completed, wait for the path to bed in and review how the path is settling in after a few months use.

Cllr Fileman-Wright noted she had completed a walk around with Cllr Hampton to identify potential locations for the 20's Plenty signage. Cllr Short was concerned that residents would need advertising consent to display the signage. The council asked Cllr Short to investigate and report back.

It was proposed by Cllr Fileman-Wright, seconded by Cllr Farrand-Rogers, and **resolved to:**

1. **Write** to the shared allotment boundary owner and follow up with a discussion.
2. **Go ahead** with the hedge trim at an appropriate time of year subject to approval from the shared boundary owner.
3. **Talk** to the Allotment committee to see if they wish to use the material from the hedge trim.

173/2023 CHRISTMAS WORKING GROUP UPDATE

The Christmas Working Group update had been circulated prior to the meeting and was noted.

174/2023 CLERK'S REPORT

The clerk's report had been circulated with the agenda and was noted. The Clerk noted she had discussed bespoke training with Devon Association of Local Councils.

175/2023 2024/25 OBJECTIVES

The draft 2024/25 objectives had been circulated with the agenda. The council were happy with the objectives and added playpark safety.

It was proposed by Cllr Evans, seconded by Cllr Bridger, and **resolved to agree** the council's provisional objectives for the next financial year to aid budget preparations.

176/2023 FORD STREET SPEED CHECK

It was proposed by Cllr Short, seconded by Cllr Bridger and **resolved to request** the Highways Authority organise a week of vehicle speed checks on Ford Street.

The Chairman closed the meeting at 8.40pm

TO DO ACTIONS

- Clerk to make payments
- Clerk to respond to all correspondence received in accordance with min no. 169/2023
- Clerk to action the Open Spaces resolutions
- Cllr Short to investigate the 20's Plenty signage
- Clerk to prepare the 2024/25 budget
- Clerk to request the Highways Authority organise a week of vehicle speed checks on Ford St

MPC Minutes 03.10.2023 Attachment no.1 – Open Spaces Report

Inspection carried out by: S Parkin

Date: October 2023

Area	Comments	Action
The Sentry	Looks good.	None
Churchyard	Looks good.	None.
The Play Area	Actions outstanding from Play Inspection due to be considered at item 15.	Complete actions.
The Henge	Ok	None
The Pound	Ok	None
Cross Tree	Granite post has been knocked down again.	Repair granite post.
Geneva Island/War Memorial	Looks good. Flag taken down during the stormy weather.	
Wheelwright's wheel	Looks good.	None
Allotment	Looks good.	None
Seats/benches/Lamp posts	Coronation bench – Bench has been delivered. A few benches in need of painting.	Seek volunteers to rub down and repaint benches
Gates and railings	Looks good.	None
Bus Shelter	Looks good.	None
Recycling bins	Looks good.	None

MPC Minutes 03.10.2023 Attachment no.2 – List of payments October 2023

Finance Report

To receive the Finance Report

On 30 September, the Accounts stood at:

Lloyds Current Account	£24,322.50
Lloyds Deposit Account	£55,665.96

Standing Orders

Moretonhampstead Development Trust Office Rent	£379.48	Date Cleared 01/10/2023
BT Telephone and Broadband	£32.80	15/09/2023

Direct Debit

Microsoft 365 subscription	£11.28	05/09/2023
Old Mill Payroll services	£147.60	25/09/2023

Mandatory Payments

62. Signed.....

7 November 2023

Staffing payments (Salary, pension and quarterly HMRC)	£1,972.60	29/09/2023
PKF External Audit	£378.00	06/09/2023

Card Payments

Vistaprint Christmas Flyers	£39.49	18/09/2023
Post Office Signed for Postage	£2.25	02/10/2023

Income

Bank Interest	£55.72	11/09/2023
6 Christmas stall payments	£60.00	Various
Teignbridge District Council 2 nd precept payment	£21,015.00	27/09/2023
Interment payment	£550.00	29/09/2023

Invoices for payment – to consider and approve invoices for payment itemised on the Payment Schedule

Payment Method	Payee and reason	Budget	Power to spend	Net Payment	Payment inc VAT
Bank Transfer	Community Club <i>Hire of the Hall 05/09/23</i>	EX5	LGA 1972 s111	£15.00	£15.00
Bank Transfer	MED Theatre <i>2nd round grant award</i>		LGA 1972 s145	£500.00	£500.00
Bank Transfer	S Parkin <i>Mileage to DALC AGM</i>	EX4	Local Govt. (Financial Provisions) 1963 s5	£13.50	£13.50
Bank Transfer	Bradfords <i>6 x granite bags</i>	EX6	Open Spaces Act 1906 s10	£270.00	£324.00

Direct Debit – To agree to authorise a direct debit to be set up to pay the Information Commissioner's Office. If the council pays by direct debit it will automatically receive an annual reduction of £5.