



Dear Councillor,

You are summoned to attend the meeting of the Parish Council Finance and Policy Committee to be held at the Parish Council Office on **Tuesday 21st May 2024 at 6.30pm**. The meeting will consider the items set out below.

If any members of the public wish to attend and make a statement or raise a question at the meeting, they should contact the Clerk before the meeting email clerk20@moretonhampstead-pc.gov.uk or phone 01647 440041. The Clerk will then guide you with the process the meeting will take.

Before the meeting there will be a public session to enable the people of Moretonhampstead to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

FINANCE AND POLICY AGENDA

1. PUBLIC PARTICIPATION

To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3c to 3i.

2. APOLOGIES FOR ABSENCE

To accept apologies for absence. Under Section 85 of the Local Government Act 1972, members present must decide whether the reason(s) given for a member's absence are acceptable.

3. DECLARATIONS OF INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Parish Clerk in advance of the meeting.

4. MINUTES

To accept as a true record the minutes of the meeting held on 19 March 2024.

5. STANDING ITEM – CLIMATE AND ECOLOGY EMERGENCY:

To note the Council Declaration and to embed the Climate and Ecology Emergency Declaration across all Council services, activities, plans and other relevant work, considering the environmental impact of decisions, ensuring a fully integrated approach to mitigating the impact of climate change.

6. Q4 BUDGET REPORT

To receive the Q4 budget report for the previous financial year (report attached). To agree to add the unspent allotment budget to reserves and to make a recommendation to full council.



7. 2024-25 BUDGET

To consider the creation of a separate budget heading for Lengthsman expenditure and to make a recommendation to full council

8. ASSET REGISTER POLICY

To review the draft Fixed Asset Register policy (attached) and to make a recommendation to full council

9. GRANT AWARDING POLICY

To review the Grant Awarding Policy and make a recommendation to full council

SIGNED: *Samantha Parkin* (Parish Clerk)

DATE: 15/05/2024