



Dear Councillor,

You are summoned to attend the meeting of the Parish Council Finance and Policy Committee to be held at the Parish Council Office on **Tuesday 18<sup>th</sup> March 2025 at 10am**. The meeting will consider the items set out below.

If any members of the public wish to attend and make a statement or raise a question at the meeting, they should contact the Clerk before the meeting email [clerk20@moretonhampstead-pc.gov.uk](mailto:clerk20@moretonhampstead-pc.gov.uk) or phone 01647 440041. The Clerk will then guide you with the process the meeting will take.

Before the meeting there will be a public session to enable the people of Moretonhampstead to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

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## **FINANCE AND POLICY AGENDA**

### **1. PUBLIC PARTICIPATION**

To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3c to 3i.

### **2. APOLOGIES FOR ABSENCE**

To accept apologies for absence. Under Section 85 of the Local Government Act 1972, members present must decide whether the reason(s) given for a member's absence are acceptable.

### **3. DECLARATIONS OF INTEREST**

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Parish Clerk in advance of the meeting.

### **4. MINUTES**

To accept as a true record the minutes of the meeting held on 11 February 2025.

### **5. STANDING ITEM – CLIMATE AND ECOLOGY EMERGENCY:**

To note the Council Declaration and to embed the Climate and Ecology Emergency Declaration across all Council services, activities, plans and other relevant work, considering the environmental impact of decisions, ensuring a fully integrated approach to mitigating the impact of climate change.

### **6. GRANT APPLICATIONS**

To consider the grant applications and to agree a recommendation to the full Council (summary attached)



## **7. FINANCIAL REGULATIONS**

To review the Financial Regulations and to make a recommendation to full council (Financial Regulations attached)

## **8. STANDING ORDERS**

To review the Standing Orders and to make a recommendation to full council (standing orders attached)

## **9. RISK ASSESSMENT**

To review the Risk Assessment and to make a recommendation to full council (risk assessment attached)

## **10. STATEMENT OF INTERNAL CONTROL**

To review the Statement of Internal Control and Internal Controls Checklist and to make a recommendation to full council (statement attached)

## **11. TENDERING PROCESS**

To note the recent open spaces tendering process (tender matrix circulated with March full council papers) and to consider any lessons learned for future tenders

## **12. FUTURE BUDGET PRESSURES AND FUNDING OPPORTUNITIES**

To discuss potential future financial pressures and funding opportunities (report attached)

**SIGNED:** *Samantha Parkin* (Parish Clerk)

**DATE:** 12/03/2025