



Dear Councillor,

You are summoned to attend the meeting of the Parish Council to be held at Moretonhampstead Community Centre on **Tuesday 2nd July 2024 at 7.00pm**. The meeting will consider the items set out below.

If any members of the public wish to attend and make a statement or raise a question at the meeting, they should contact the Clerk before the meeting email clerk20@moretonhampstead-pc.gov.uk or phone 01647 440041. The Clerk will then guide you with the process the meeting will take.

Before the meeting there will be a public session to enable the people of Moretonhampstead to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

AGENDA

1. PUBLIC PARTICIPATION

To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3d to 3n.

2. APOLOGIES FOR ABSENCE

To accept apologies for absence. Under Section 85 of the Local Government Act 1972, members present should decide whether to approve the reason(s) given for absence.

3. DECLARATIONS OF INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Parish Clerk in advance of the meeting

4. MINUTES

To accept as a true record the minutes of the meeting of the Parish Council held on 4th June 2024 *LGA 1972 Sch 12 para 41(1)*

5. STANDING ITEM – CLIMATE AND ECOLOGY EMERGENCY:

To note the Council Declaration and to embed the Climate and Ecology Emergency Declaration across all Council services, activities, plans and other relevant work, considering the environmental impact of decisions, ensuring a fully integrated approach to mitigating the impact of climate change.

6. COUNCILLOR REPORTS

To receive reports of the County Councillor, District Councillor, and the Dartmoor National Park representative if available

7. MATTERS ARISING FROM THE MINUTES

To ensure the tasks actioned at the previous meeting have been completed:

- The Clerk has submitted the Annual Governance and Accountability Return 2023/24 and commenced the Period of Public Rights
- The Clerk has been informed that no one is allowed to enter the library following a condition survey carried out in early June. The Clerk has found a company to remove the items when it is safe to do so.

- A volunteer bench painting day was held on 29th June.
- A coffee morning has been scheduled for 28th September to recruit volunteers for the council's emergency plan

8. CHAIRMAN'S DISCRETION

To note matters under the Chairman's discretion

9. OPEN SPACES REPORT

To receive the monthly report

10. CLIMATE CHANGE & ECOLOGICAL EMERGENCY WORKING GROUP

To receive the monthly report

11. INTERNAL CONTROLS COUNCILLOR

To receive the report of the Internal Controls Councillor

12. SCHEDULE OF PAYMENTS

To approve the list of payments (to be tabled at the meeting) *LGA 1972 s150 (5)*

13. CORRESPONDENCE

To receive correspondence (attached) and to agree any response or action:

1. Correspondence received and circulated from the Rural Services Network inviting the council to join the new Rural Village Services Group
2. Correspondence received and circulated from a member of the public complaining about the churchyard grass cut on 6th June
3. Correspondence received and circulated from the Two Moors Pine Marten Project introducing the project

14. PHONE BOX AGREEMENT

To consider the management of the phone box from the expiration of the current agreement

15. SMALL CHRISTMAS TREES

To receive the clerks report and to consider the management of the small Christmas trees

16. SUMMER BREAK

To agree to delegate powers for August break *LGA 1972 s.101*

17. CLERKS SUMMER HOURS

To approve the Clerk using accrued hours to work 3 days a week during the Summer Holidays and to note the Clerk's annual leave *Employment Rights Act 1996 s.1*

SIGNED: *Samantha Parkin* (Parish Clerk) **DATE:** 25/06/2024