



Dear Councillor,

You are summoned to attend the meeting of the Parish Council to be held at Moretonhampstead Community Centre on **Tuesday 9th January 2024 at 7.00pm**. The meeting will consider the items set out below.

If any members of the public wish to attend and make a statement or raise a question at the meeting, they should contact the Clerk before the meeting email clerk20@moretonhampstead-pc.gov.uk or phone 01647 440041. The Clerk will then guide you with the process the meeting will take.

Before the meeting there will be a public session to enable the people of Moretonhampstead to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

AGENDA

1. PUBLIC PARTICIPATION

To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3d to 3n.

2. APOLOGIES FOR ABSENCE

To accept apologies for absence. Under Section 85 of the Local Government Act 1972, members present should decide whether to approve the reason(s) given for absence.

3. DECLARATIONS OF INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Parish Clerk in advance of the meeting

4. MINUTES

To accept as a true record the minutes of the meeting of the Parish Council held on 5th December 2023 *LGA 1972 Sch 12 para 41(1)*

5. STANDING ITEM – CLIMATE AND ECOLOGY EMERGENCY:

To note the Council Declaration and to embed the Climate and Ecology Emergency Declaration across all Council services, activities, plans and other relevant work, considering the environmental impact of decisions, ensuring a fully integrated approach to mitigating the impact of climate change.

6. COUNCILLOR REPORTS

To receive reports of the County Councillor, District Councillor, and the Dartmoor National Park representative if available

7. MATTERS ARISING FROM THE MINUTES

To ensure the tasks actioned at the previous meeting have been completed:

- The Clerk has submitted the 2024/25 precept request
- A letter has been sent to Old Mill payroll terminating their service from 5th April 2024
- The Clerk has asked DCC for double yellow lines at Old Gale Saw Mills

- The TDC Prosperity Fund Expression of Interest form has been submitted

8. CHAIRMAN'S DISCRETION

To note matters under the Chairman's discretion

9. OPEN SPACES REPORT

To receive the monthly report *Open Spaces Act 1906 s.10*

10. CLIMATE CHANGE & ECOLOGICAL EMERGENCY WORKING GROUP

To receive the monthly report and the report from South West Water discussed at min no. 206/2023

11. INTERNAL FINANCIAL REGULATOR

To receive the report of the Internal Financial Regulator

12. SCHEDULE OF PAYMENTS

To approve the list of payments (to be tabled at the meeting) *LGA 1972 s150 (5)*

13. CORRESPONDENCE

To receive correspondence (attached) and to agree any response:

1. Correspondence received and circulated from Devon Association of Local Councils advising the council of an increase in subscription fees in 2024/25
2. Correspondence received and circulated from Teignbridge District Council Parking Services Manager replying to the council's correspondence regarding parking charges

14. QUEENS ROAD

To consider the correspondence received from Teign Housing (attached) and the surveyor's report (if received)

15. HIGHWAY MATTERS

To consider the draft 20's Plenty Signs (attached)

16. LENGTHSMAN

To consider the attached lengthsman specification and contract and to agree to advertise the tender

SIGNED: *Samantha Parkin*(Parish Clerk) **DATE:** 03/01/2024