



Dear Councillor,

You are summoned to attend the meeting of the Parish Council to be held at Moretonhampstead Community Centre on **Tuesday 4th February 2025 at 7.00pm**. The meeting will consider the items set out below.

If any members of the public wish to attend and make a statement or raise a question at the meeting, they should contact the Clerk before the meeting email clerk20@moretonhampstead-pc.gov.uk or phone 01647 440041. The Clerk will then guide you with the process the meeting will take.

Before the meeting there will be a public session to enable the people of Moretonhampstead to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

AGENDA

1. PUBLIC PARTICIPATION

To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3d to 3n.

2. APOLOGIES FOR ABSENCE

To accept apologies for absence. Under Section 85 of the Local Government Act 1972, members present should decide whether to approve the reason(s) given for absence.

3. DECLARATIONS OF INTEREST

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Parish Clerk in advance of the meeting.

4. MINUTES

To accept as a true record the minutes of the meeting of the Parish Council held on 14th January 2025 *LGA 1972 Sch 12 para 41(1)*.

5. STANDING ITEM – CLIMATE AND ECOLOGY EMERGENCY:

To note the Council Declaration and to embed the Climate and Ecology Emergency Declaration across all Council services, activities, plans, and other relevant work, considering the environmental impact of decisions, ensuring a fully integrated approach to mitigating the impact of climate change.

6. COUNCILLOR REPORTS

To receive reports of the County Councillor, District Councillor, and the Dartmoor National Park representative if available

7. MATTERS ARISING FROM THE MINUTES

To ensure the tasks actioned at the previous meeting have been completed:

- The Clerk has signed and returned the letter of engagement to the Internal Auditor
- The Highways working group have replied to the correspondence at min no. 12/2025.3

8. CHAIRMAN'S DISCRETION

To note matters under the Chairman's discretion

9. OPEN SPACES REPORT

To receive the monthly report *LGA 1972 s139*

10. CLIMATE CHANGE & ECOLOGICAL EMERGENCY WORKING GROUP

To receive the monthly report.

11. INTERNAL CONTROLS COUNCILLOR

To receive the report of the Internal Controls Councillor

12. SCHEDULE OF PAYMENTS

To approve the list of payments (to be tabled at the meeting) *LGA 1972 s150 (5)*

13. CORRESPONDENCE

To receive correspondence (attached) and to agree any response or action:

1. Correspondence received and circulated from Teignbridge District Council regarding a Carton Recycling Trial
2. Correspondence received and circulated from Teignbridge District Council - Litter and dog bin emptying price confirmation 2025-26 *Litter Act 1983 s5&6*
3. Correspondence received and circulated from Ron Bailey, Parliamentary Advisor requesting the council's support for the Safety of lithium-ion batteries campaign
4. Correspondence received and circulated from Moretonhampstead Development Trust requesting the council's input on updating the 2022 Green Plan and exploring Transition Town status.

14. ANNUAL PARISH MEETING

To agree the format of the meeting and to discuss ideas

15. ACTIVE TRAVEL PLAN SUBMISSION

To agree the attached draft Active Travel Plan submission and note it has been submitted informally

16. UKSPF FUNDING UPDATE

To note the Clerk's update

17. SHOP FRONT GRANT PAYMENTS

To agree to delegate payment powers to meet the UKSPF deadlines *LGA 1972 s.101*

18. HOSPITAL UPDATE

To note the attached Hospital update

SIGNED: *Samantha Parkin* (Parish Clerk) **DATE:** 29/01/2025